**Academic Career**
In PeopleSoft Enterprise Campus Solutions, all course work that a student undertakes at an academic institution and that is grouped in a single student record. For example, a university that has an undergraduate school, a graduate school, and various professional schools might define several academic careers—an undergraduate career, a graduate career, and separate careers for each professional school (law school, medical school, dental school, and so on).

**Academic Institution**
An individual university or college, working with the same course catalog and showing on the same transcript.

**Academic Plan**
is an area of study (such as a major, minor, or specialization) that is within an academic program or within an academic career.

**Academic Program**
The Academic Program for the student is a collegiate unit or its equivalent within the University of North Carolina – Chapel Hill system.

**Academic Sub-Plan**
An area of further specified study tied directly to a plan.

**Action Date**
The date the Program Action was actually entered.

**Action Reason**
Indicates why a specific Program Action was taken.

**Bio /Demo**
Biographical and demographic person data, such as name, ethnic code, and address.

**Campus Community**
The single system of record for all person data (students, faculty, staff, alumni, external organizations). Data is shared across systems (Student Admin/HR).

**Class Number**
Number assigned to a course that appears in the Course Catalog. You do type this in. For instance, for MTH 201, the number ”201” is the Catalog Number.

**Effective Date**
Date the Program Action is effective.

A method of dating information in PeopleSoft Enterprise applications. You can predate information to add historical data to your system, or postdate information in order to enter it before it actually goes
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into effect. By using effective dates, you don’t delete values; you enter a new value with a current effective date.

The effective date is usually the first day of the term you wish to make the change effective or the day before the beginning of the term when placing students on leave or discontinuing. This may be different from the Action Date.

**EmplID**
PeopleSoft’s person identifier—PeopleSoft ID across the UH System

**Matriculation**
The student is ready to enroll. As soon as the student has been accepted and paid their enrollment deposit first, they are ready to enroll.

**Page**
A screen in which data is entered and/or displayed. Pages let users view, change, or add data.

**Plan Sequence**
The Plan Sequence determines in which order the Degree Progress Report will evaluate a Plan. E.g., Plan Sequence 10 should be the major, so it would be evaluated before a minor.

**Program Action**
Identifies a change to a student's Program. Tracks the student's career from application through graduation, including changes in major, leaves of absence, and application for graduation.

**Program Plan**
During the Admission Matriculation process, a Student Program record is created that includes the student’s college and major. Fields on the Program/Plan component will populate from the Admissions pages. This is the process that creates an academic record for the student in the form of a career, program, plan and sometimes a sub-plan. Additional information about the student’s career is also created as part of matriculation: admit term, requirement term, catalog year and academic load. After matriculation staff may modify this information through the use of the Program/Plan component.

**Program Stack**
A program stack is the entire history of what a student has taken during their tenure at UNC-CH.

**Search Match**
The process of searching to determine if a record already exists for a specific person. This process should always be performed before entering a new record into PeopleSoft in order to avoid duplicate records.

**Service Indicator**
In PeopleSoft Enterprise Campus Solutions, indicates services that may be either withheld or provided to an individual. Negative service indicators indicate holds that prevent the individual from receiving
specified services, such as check-cashing privileges or registration for classes. Positive service indicators designate special services that are provided to the individual, such as front-of-line service or special services for disabled students.

**Stack**
Rows of data showing a progression of transactions.

**Student Plan Page**
The Student Plan page indicates a history of all majors and minors for a program. Information contained on this page will be created during the admissions matriculation process or through a quick admit and will be modified when students change, add or drop majors and/or minors. Any change to the Student Plan page should be indicated on the Student Program page with a Program Action of Plan Change.

**Student Program Page**
The Student Program Page is used to indicate a collegiate unit and a student’s high-level relationship (status) within that unit. A student’s program status will indicate their status standing within the program such as Active, Discontinued or other status.

**Student Sub Plan**
An area of further specialized studies directly within an academic plan. Sub-plans must be tied to Plans.

**Term**
A combination of the semester and year that the university divides the calendar year into. At CMA, we offer and Fall and Spring semester, and, in the past, a summer term.

**Term Activation**
A process that permits students who are qualified to register for the next term.