

**UNIVERSITY OF NORTH CAROLINA at Chapel Hill**  
**OFFICE OF THE REGISTRAR**

**Tuition Surcharge Waiver Form**

**I. STUDENT INFORMATION**

Student ID Number \_\_\_\_\_ Term:  Fall  Summer  Spring Year: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle/Maiden

Address \_\_\_\_\_  
\_\_\_\_\_

Birth date \_\_\_/\_\_\_/\_\_\_ Telephone # ( \_\_\_ ) \_\_\_ - \_\_\_

Email: \_\_\_\_\_

Major/Degree Program: \_\_\_\_\_

**II. BASIS FOR WAIVER REQUEST**

After consulting the definitions on the reverse of this waiver, please select one of the following waiver categories that is applicable to your situation.

Choose one:

- Military Service Obligation
- Serious Medical Debilitation
- Short-term or Long-Term Disability
- Other Extraordinary Hardship

**III. DOCUMENTATION REQUIREMENTS**

After consulting the documentation requirements on the reverse of this waiver, please attach the required documentation to support this waiver request.

## Definitions:

With respect to the provisions of North Carolina General Statute § 116-143.7(c) the following terms are defined:

- A. ***Military Service Obligation*** shall mean the performance of duty on a voluntary or involuntary basis in connection with service in the Armed Forces, Reserves, or National Guard including, but not limited to; active duty, active duty for training, initial active duty for training, and inactive duty training.
- B. ***Serious Medical Debilitation*** shall mean an illness, injury, impairment, or physical or mental condition requiring; (a) inpatient care in a hospital, hospice, or residential medical care facility; or (b) continuing treatment by a health care provider; provided that such incapacity did not result from the student's violation of University policy or the commission of a felony.
- C. ***Disability*** shall mean a mental or physical incapacity that causes the performance of the student's academic commitments to become impossible or impractical; provided that such incapacity did not result from the student's violation of University policy or the commission of a felony.
- D. ***Other Extraordinary Hardship*** shall mean a hardship of any kind which, despite responsible handling, resulted in the substantial disruption or interruption of the student's pursuit of a degree.

## Documentation Requirements:

In order to demonstrate the applicability of a waiver category the student shall provide the following documentation:

- A. ***Military Service Obligation***: verification of the student's voluntary or involuntary performance of a duty in connection with service in the Armed Forces, Reserves, or National Guard including, but not limited to; active duty, active duty for training, initial active duty for training, and inactive duty training.
- B. ***Serious Medical Debilitation***  
Certification issued by the treating health care professional(s) stating each of the following:
  - 1. The approximate date on which the Serious Medical Debilitation commenced.
  - 2. The extent to which the serious medical condition has impacted the student's pursuit of a degree.
  - 3. The relevant and appropriate medical facts regarding the condition.
- C. ***Short-Term Disability***  
Certification issued by the treating health care professional(s) stating each of the following:
  - 1. The approximate date on which the Short-Term Disability commenced.
  - 2. The extent to which the student's physical or mental incapacity has impacted the student's pursuit of a degree.
  - 3. The relevant and appropriate medical facts regarding the condition.
  - 4. That, to the best of the treating health care professional's knowledge, the student's disability is not permanent.
- D. ***Long-Term Disability***  
Certification issued by the treating health care professional stating each of the following:
  - 1. The approximate date on which the Long-Term Disability commenced.
  - 2. The extent to which the student's physical or mental incapacity has impacted the student's pursuit of a degree.
  - 3. The relevant and appropriate medical facts regarding the condition.
  - 4. That, to the best of the treating health care professional's knowledge, the student's disability is likely to be permanent.
- E. ***Extraordinary Hardship***: verification of any circumstances which, despite responsible handling, led to the substantial disruption or interruption of the student's pursuit of a degree.