

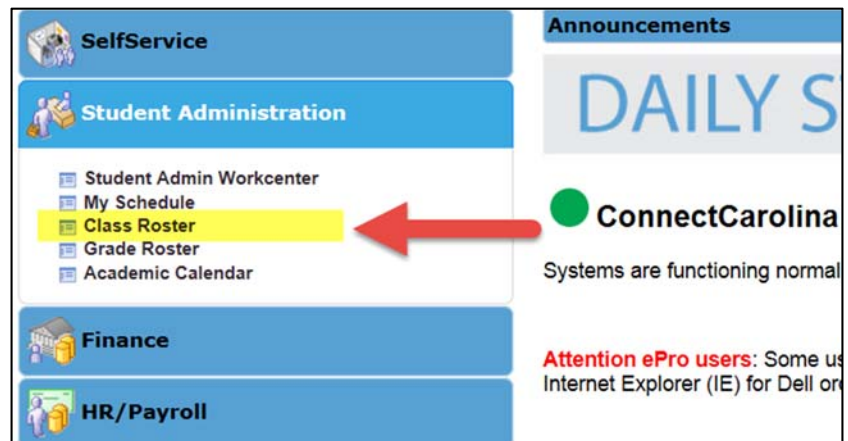
## Accessing Class Rosters with Photos for Faculty

Primary Navigation: Student Administration menu >> Class Roster

Class rosters are available in your Faculty Center.

You may access class rosters for a selected term once registration for that term begins.

Under the Student Administration menu, Click on the **Class Roster** link to view the **first** class in your 'My Teaching Schedule'.



**TIP:** To view another class either click on the **my schedule** tab or the **change class** button.

In addition to presenting a complete list of students by enrollment status, class rosters also display detailed class information such as course title and number, class section and class number, as well as class meeting details.

Click the Class Roster icon  to view the students enrolled in your class.

Select display option:  Show All Classes  Show Enrolled Classes Only

Click to view a class roster

Class	Class Title	Enr	CR	Pic	APR	GR	Days & Times	Room	Class Dates
<a href="#">ENGL 146-001 (7538)</a>	SCIFI/FANTASY/UTOPIA (Lecture)	18					MoWeFr 12:20PM - 1:10PM	Bingham - Rm 0301	Jan 11, 2016- May 6, 2016
<a href="#">ENGL 146-002 (8174)</a>	SCIFI/FANTASY/UTOPIA (Lecture)	18					TuTh 5:00PM - 6:15PM	Greenlaw - Rm 0305	Jan 11, 2016- May 6, 2016

**Note:** If students are enrolled in your class but your Class Roster icon does not appear as above, your department may not have assigned you to the class in ConnectCarolina. Please contact your department's scheduling officer for additional assistance.

## Accessing Class Rosters with Photos for Faculty

To view a class roster with pictures:

Click on the **Roster with Pictures** link.

2016 Spring | Session A | UNC-Chapel Hill | Undergraduate

ENGL 146 - 001 (7538) [change class](#)

Science Fiction/Fantasy/Utopia (Lecture)

Days and Times	Room	Instructor	Dates
MoWeFr 12:20PM-1:10PM	Bingham - Rm 0301	Dr. [Name]	01/11/2016 - 05/06/2016

\*Enrollment Status:    
Enrollment Capacity: 35    Enrolled: 18

[View FERPA Statement](#)    [Academic Progress Report](#)  
[Roster with Pictures](#)

Select display option:

Enrolled Students				1-18 of 18 <input type="button" value="Last"/>	
	Notify	Photo	ID		Level
1	<input type="checkbox"/>		700000000	<a href="#">Jenna Taylor Cannon</a>	Freshman
2	<input type="checkbox"/>		700000000	<a href="#">Bryce W. [Name]</a>	Junior
3	<input type="checkbox"/>		700000000	<a href="#">Steven Thomas Jolley</a>	Senior
4	<input type="checkbox"/>		700000000	<a href="#">Caroline [Name]</a>	Junior
5	<input type="checkbox"/>		700000000	<a href="#">Daphne [Name]</a>	Senior

Click the link to view your class roster with pictures of each student

Read the Photo Disclaimer and click the View Report button.

Class Roster with Pictures


### Photo Disclaimer

Photos are confidential. They are for private use of the instructor and not for public display. The photos are not to be shared (including email) with others, including members of the class. Printed photos must be in a secure location, not accessible to unauthorized persons.

   Click on the View Report button

The generation of this report may take up to several minutes to process, depending on the class size. Please do not navigate away from this page, or the report will not be generated.

\*\*If you have a large class this may take a few minutes. The processing icon  displayed in the upper right hand corner of the screen indicates the system is working on your request.

When the report is finished it will appear in a separate browser window in Adobe PDF format for you to view, print, or save.