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at CHAPEL HILL

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MEMORANDUM

TO: Priority Registration Advisory Committee Members

FROM: Alice Poehls, University Registrar

SUBJECT: Spring 2009 Approval Meeting Notes for September 24

DATE: September 26, 2008

The Priority Registration Advisory Committee met on September 24, 2008 to review the submissions requesting priority registration for Spring 2009 early registration. All committee members were present for the meeting held in Room 2518 of the Carolina Union from 8:00 a.m. until 11:30 a.m.

The Committee completed their review of all documents and the results are indicated on the attached spreadsheet. All votes were affirmations by consensus; some members abstained from some votes and those are listed. Two approvals were given with contingencies and each of those requests has been adjusted according to the request of the PRAC (AROTC and AFROTC reviewed their lists and omitted some names of individuals not affected this term).

The Committee noted that most of the submissions were too general and recommended that instructions during the next cycle be more specific. The Committee noted the following during deliberations:

- If the activity or sport is seasonal, then this should be addressed. How do the demands on a student's schedule change during the non-competing season?
- If a sport is (or is not) sharing facilities, how is this affecting the schedule for the team? If, for instance, a sport has its own facility, why are practices, meetings, and work-outs scheduled during the primary course times? Could the schedules be adjusted in some situations?
- When a sport or activity lists large blocks of time for something like "conditioning" or "weights," is that entire block required of each student? Or is that a block of time where some time is required, but not the whole time?
- Are all students in a program affected in the same way every semester? Many submissions listed requirements of time for students that would appear to be required only in one or two semesters of the student's career. The Committee expects that only students who are challenged with scheduling during that specific term will be listed as students needing priority registration.
- In all cases the competition and travel schedules should be attached. In cases where the travel schedule is listed as a portion of the rationale for priority registration, and where only selected individuals will travel, that should be explained.
- The Committee does not address issues related to activities during early registration itself. Priority registration is not meant for individuals who have conflicts during their assigned registration time.
- Priority registration is not meant to be used as a substitute for course restrictions. The current system does not allow many course restrictions; however course seats can be set aside or held for selected populations.

Please contact me with any questions. Thank you.

Cc: All individuals who submitted recommendations