


How to Run a What-If (WHTIF) Report (Advisor Navigation)

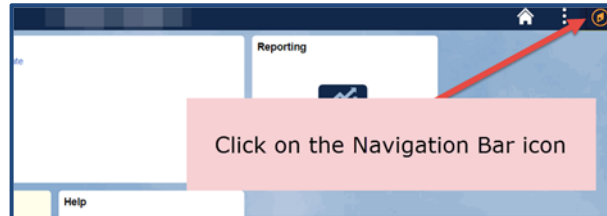
This section will show advisors how to run What If report in ConnectCarolina through the Navigation Bar.

Note: This report allows advisors to see create what if scenarios if a student would like to change their program, plan, or simply see where a course might fall if taken.

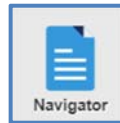
1. Click on the **Navigation Bar**

 icon to display the NavBar menu.

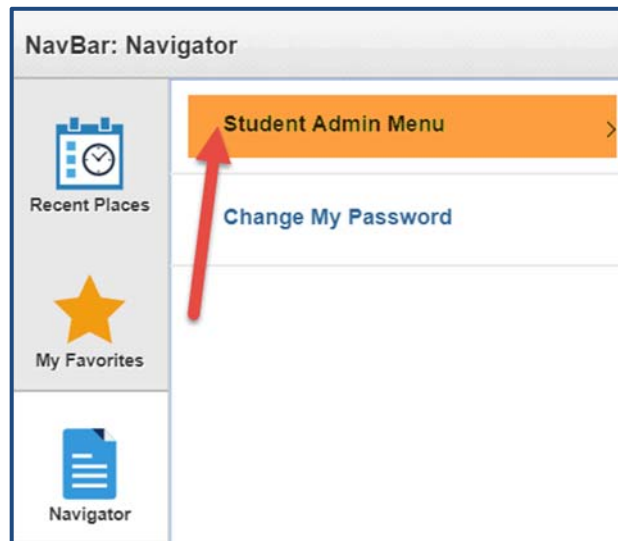
Note: This icon can be found in the upper right-hand corner of your screen.



2. Click on the **Navigator** icon.



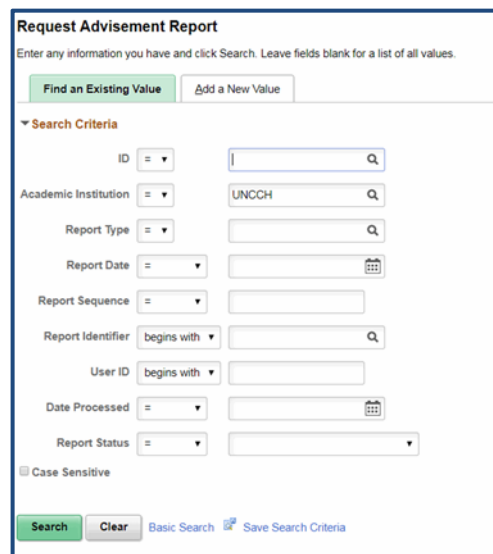
3. Click on the **Student Admin Menu** link.
4. Follow the path below to access the **Request Advisement Report**.



Academic Advisement > Student Advisement > Request Advisement Report

5. Request Advisement Report Page

- a. Enter the student's **PID** in the ID field
- b. Click the **Search** button
- c. Choose the **WHTIF** link in the search results



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6. Check the Use **Career Simulation** checkbox
7. Click on the **View/Change Career Simulation** link to set up a plan/sub plan what-if scenario for the student.

8. Fill out the What-If Scenario for the desired program/plan/sub plan changes.

You can copy the information from the students record by clicking on the **Copy** button located under the name of the student.

9. Click on the **Add a What-If Course** link to add a What-If course.

Note: What-If courses place a course in the audit to see what would happen if the student enrolled in that particular course

This screenshot shows the initial setup for a WHTIF report. At the top, there are fields for '*Report Date' (08/23/2011) and '*As of Date' (01/01/3000). Below these is the '*Report Identifier' field, which contains 'ADMIN' and 'Administrative Request'. The 'Actions' section includes a yellow 'Process Request' button and a blue 'View Report' link. A 'Printer' field is also present. The 'What-If Information' section features a checked checkbox for 'Use Career Simulation', a blue 'View/Change Career Simulation' link, and a blue 'Add a What-If Course' link.

This screenshot displays the 'Create What-If Scenario' form. It includes fields for 'ID/Name' (720237217, Albus Dumbledore) and a 'Copy from student record' button labeled 'Copy'. The form is divided into three sections: 'Program What-If Data', 'Plan What-If Data', and 'Sub-plan What-If Data'. Each section contains dropdown menus and search fields for 'Academic Institution', 'Academic Career', 'Requirement Term', 'Academic Program', and 'Advisement Status'. The 'Plan What-If Data' section also includes a 'Plan Sequence' field.

This screenshot shows the 'Report Request' page. It displays a summary of the report with fields for 'ID/Name' (720237217, Albus Dumbledore), 'Academic Institution' (UNCCH, UNC-Chapel Hill), 'Report Type' (WHTIF, What If Report), 'Date Processed' (01/25/2011), 'Report Status' (Completed), '*Report Date' (01/25/2011), and '*As of Date' (01/01/3000). The '*Report Identifier' field shows 'ADMIN' and 'Administrative Request'. The 'Actions' section includes a yellow 'Process Request' button and a blue 'View Report' link. A 'Printer' field is also present. The 'What-If Information' section features a checked checkbox for 'Use Career Simulation', a blue 'View/Change Career Simulation' link, and a blue 'Add a What-If Course' link.

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- a. Fill out the **Career** field
- b. Fill out the **Term** field
- c. Fill out the **Subject** field
- d. Click the **Execute the Search** button to look up a course.

Advisement Report Request Course Search

Select a valid career and term combination and then an academic subject. After selecting these three values, click the Execute the Search button to retrieve courses. Then, select a course or click Return to return to the Report Request page.

Career: Undergraduate

Term: 2011 Spring

Subject:

[Execute the Search](#)

[Return](#)

Note: The course does not need to be scheduled to be included in the What-If scenario. This just shows you what would happen IF that course were scheduled and IF that student enrolled in the course.

[Execute the Search](#)

| Course ID | Subject | Catalog Nbr | Description | |
|-------------------------------------|---------|-------------|-------------|-----------------------------------|
| <input checked="" type="checkbox"/> | 010285 | POLI | 219 | VIOLENCE, WOMEN, AND LAW PH,NA,E3 |
| <input checked="" type="checkbox"/> | 004552 | POLI | 226 | GOV/POL EAST ASIA SS,BN |
| <input checked="" type="checkbox"/> | 021204 | POLI | 230 | DEMOCRACY & CITIZENSHIP SS,CI,NA |
| <input checked="" type="checkbox"/> | 022892 | POLI | 230H | DEMOCRACY & CITIZENSHIP SS,CI,NA |
| <input checked="" type="checkbox"/> | 001002 | POLI | 231 | LAT AM/U S WRLD POL SS |
| <input checked="" type="checkbox"/> | 000902 | POLI | 232 | UK POLITICS NA,SS |
| <input checked="" type="checkbox"/> | 018970 | POLI | 232H | UK POLITICS NA,SS |
| <input checked="" type="checkbox"/> | 000903 | POLI | 235 | SOVIET/POST-SOV POL SS,BN |
| <input checked="" type="checkbox"/> | 019571 | POLI | 235H | SOVIET/POST-SOV POL SS,BN |
| <input checked="" type="checkbox"/> | 018971 | POLI | 236 | POL EAST-CENT EUR SS,BN |

[Return](#)

10. Click **Process Request** to process the What-If report.

Report Type WHTIF What If Report

Date Processed 01/25/2011 **Report Status** Co

***Report Date** ***As of Date**

***Report Identifier** Administrative Request

Actions

[Process Request](#) [View](#)

Printer

What-If Information

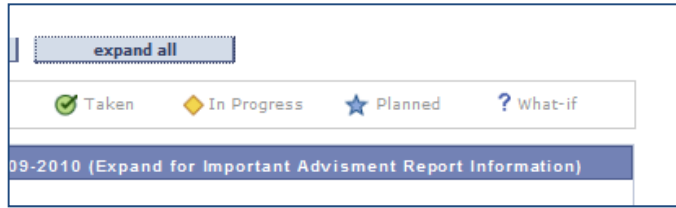
Use Career Simulation [View/Change Career](#)

| Term | Subject | Catalog Nbr | Course Name | G |
|--------|---------|-------------|--------------------------|---|
| 1 2112 | POLI | 219 | VIOLENCE, WOMEN, AND LAW | |

[Add a What-If Course](#)

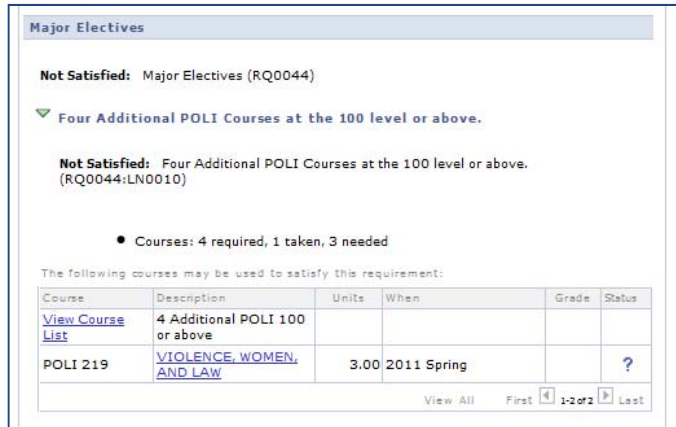
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At the top of the report you will see a question mark icon. This icon indicates What-If courses on the tracker.



The screenshot shows the top of the report interface. At the top left, there is a button labeled "expand all". Below it is a filter bar with four options: "Taken" (with a green checkmark icon), "In Progress" (with a yellow diamond icon), "Planned" (with a blue star icon), and "What-if" (with a blue question mark icon). Below the filter bar is a blue bar with the text "09-2010 (Expand for Important Advisement Report Information)".

The What-If course now falls into all the applicable requirements.



The screenshot shows the "Major Electives" section of the report. It displays the requirement "Major Electives (RQ0044)" which is "Not Satisfied". Below this, it shows a requirement for "Four Additional POLI Courses at the 100 level or above." which is also "Not Satisfied". A summary indicates "Courses: 4 required, 1 taken, 3 needed". A table lists the following courses that may be used to satisfy this requirement:

| Course | Description | Units | When | Grade | Status |
|----------------------------------|--|-------|-------------|-------|--------|
| View Course List | 4 Additional POLI 100 or above | | | | |
| POLI 219 | VIOLENCE, WOMEN, AND LAW | 3.00 | 2011 Spring | | ? |

At the bottom right of the table, there are navigation options: "View All", "First", "1-2 of 2", and "Last".