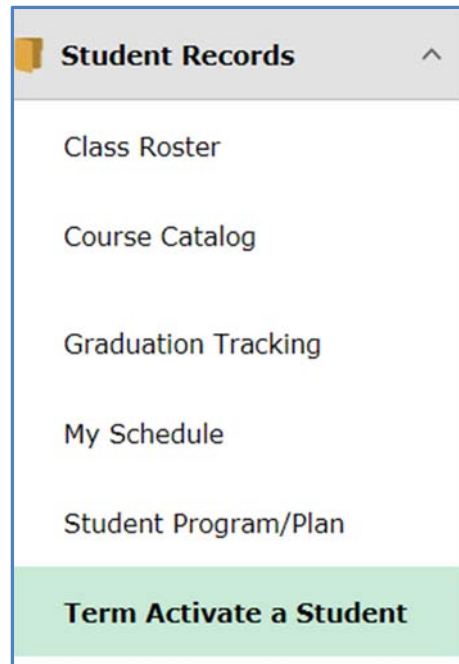


## View a Student's Academic Level

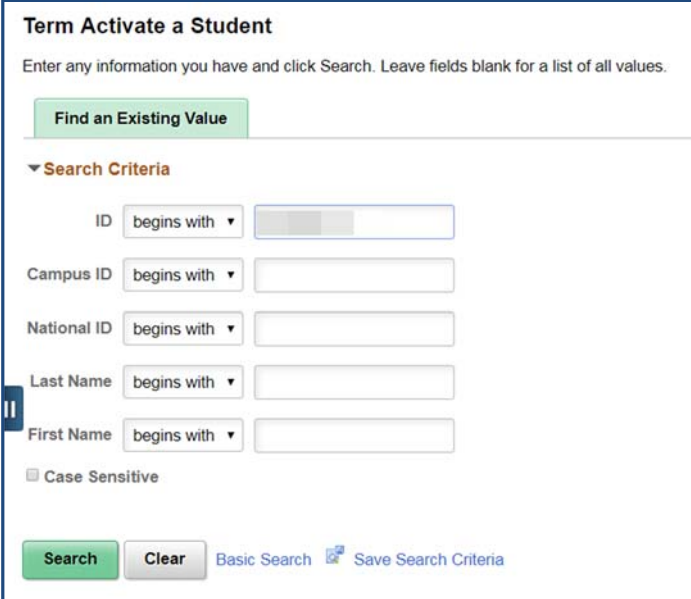
1. Click on your **Student Admin WorkCenter**



2. Select the **Student Records** drop-down menu
3. Select **Term Activate a Student**



1. Lookup the student record
  - a. Enter a **PID** in the ID field
2. Click the **Search** button

The image shows the 'Term Activate a Student' search form. The form has a title 'Term Activate a Student' and a subtitle 'Enter any information you have and click Search. Leave fields blank for a list of all values.' Below the subtitle is a green button labeled 'Find an Existing Value'. Underneath is a section titled 'Search Criteria' with a dropdown arrow. This section contains five search criteria, each with a 'begins with' dropdown menu and a text input field: 'ID', 'Campus ID', 'National ID', 'Last Name', and 'First Name'. There is also a checkbox labeled 'Case Sensitive'. At the bottom of the form are two buttons: 'Search' (green) and 'Clear' (grey). To the right of these buttons are links for 'Basic Search' and 'Save Search Criteria'.

The Student's Academic Level will be listed on the **Term Activation** tab

## View a Student's Academic Level

3. On the **Term Activation** tab locate the **Academic Level** area.

**Academic Career Details** 1 of 1

Academic Career Undergraduate 1 of 1

Academic Institution	UNCCH	UNC-Chapel Hill			
Term	2199	2019 Fall	Semester	Activation Date	08/20/2019
Student Career Nbr	0	AS Bachelor of Arts		Academic Year	1920
Override All Academic Levels	<input type="checkbox"/>			Load Determination	Units
Override Projected Level	<input type="checkbox"/>			Form of Study	Class Enrollment
Academic Level - Projected		Freshman		Academic Load	Full-Time
Academic Level - Term Start		Freshman		Billing Career	UGRD
Academic Level - Term End		Freshman		Eligible To Enroll	<input checked="" type="checkbox"/>
Level Determination	Units				

Go to Calculate Tuition

[Save](#) [Return to Search](#) [Notify](#)