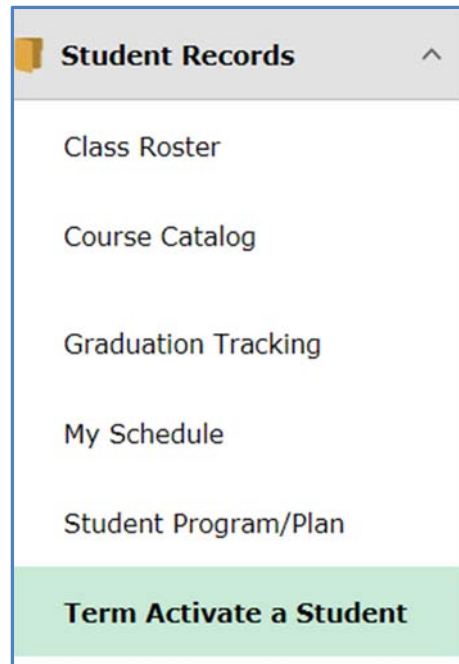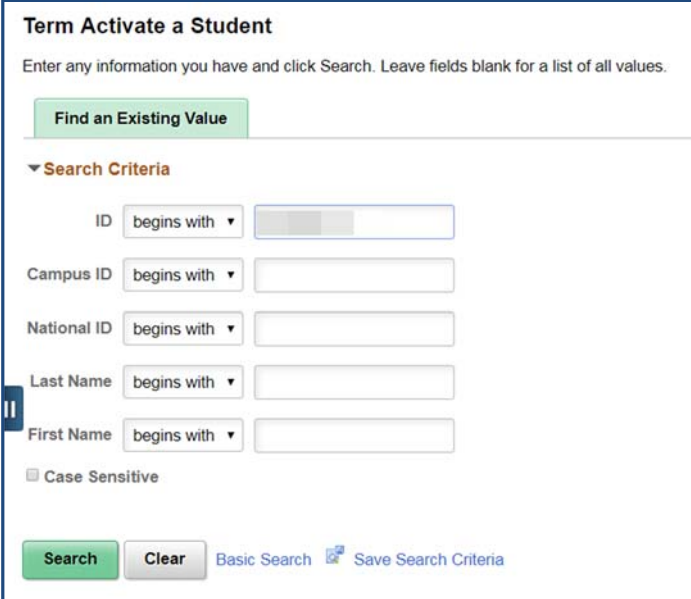## View a Student's Academic Level

1. Click on your **Student Admin WorkCenter**

2. Select the **Student Records** drop-down menu

3. Select **Term Activate a Student**

1. Lookup the student record

   a. Enter a **PID** in the ID fied

2. Click the **Search** button

The Student's Academic Level will be listed on the **Term Activation** tab

View a Student's Academic Level

3. On the **Term Activation** tab locate the **Academic Level** area.