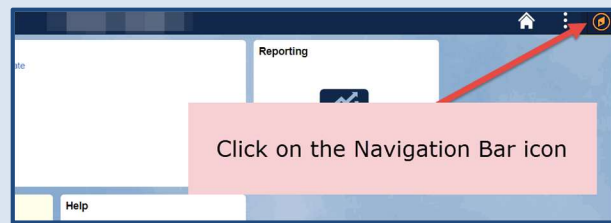


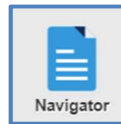
## View Waitlist

1. Click on the Navigation Bar icon to display the NavBar menu.

**Note:** This icon can be found in the upper right-hand corner of your screen.

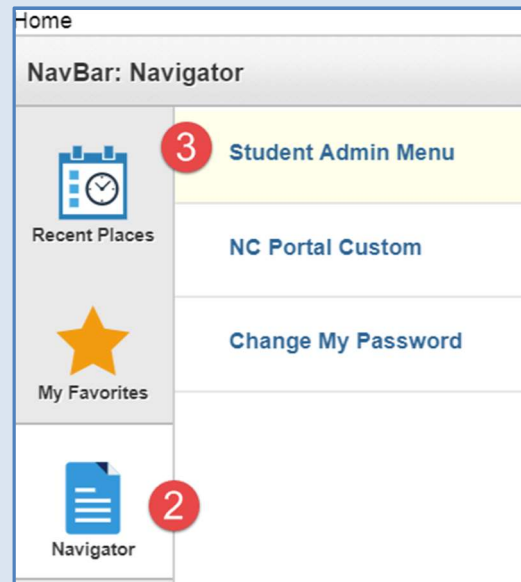


2. Click on the **Navigator** icon.



3. Click on the **Student Admin Menu** link.
4. Follow the path below to access the **Class Roster** search page.

[Curriculum Management > Class Roster > Class Roster](#)



5. Enter the Class Information.

- a. Term
- b. Subject Area  
Use the look up icon if you do not know the 4-character course code.
- c. Catalog Nbr  
Use the filters to the left to locate a course if you do not know the exact number.

Class Roster

Enter any information you have and click Search. Leave fields blank for a list of all v

Find an Existing Value

▼ Search Criteria

Academic Institution begins with ▼ UNCCH Q

a Term begins with ▼ Q

b Subject Area begins with ▼ Q

c Catalog Nbr begins with ▼

Class Nbr = ▼

Class Section begins with ▼

Session = ▼

Course ID begins with ▼

Course Offering Nbr = ▼

Search Clear Basic Search Save Search Criteria

## View Waitlist

6. Click the **Search** button
  - If there is more than one section of the class, you will get an index list.
7. Select a course from the list to view the class roster page.

Search Results

Academic Institution	Term	Subject Area	Catalog Nbr	Class Nbr	Class Section
UNCCH	2109	CHEM	101	2184	001
UNCCH	2109	CHEM	101	2185	002
UNCCH	2109	CHEM	101	2186	003
UNCCH	2109	CHEM	101	2760	951
UNCCH	2109	CHEM	101L	4100	401
UNCCH	2109	CHEM	101L	4191	402
UNCCH	2109	CHEM	101L	4192	403

8. Class Roster Page
  - a. Use the Enrollment Status drop down menu to display the 'Waiting' list.

Class Roster

CHEM 101L - 401    QUANT CHEM LAB I

Lab (4190) [Class Detail](#)

2010 Fall | Session A | UNC-Chapel Hill | Undergraduate

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
Mo 1:00PM - 4:50PM	Chapman Hall - Rm 0211		08/24/2010 - 12/08/2010

\*Enrollment Status:  (dropdown menu with options: All, Dropped, Enrolled, Waiting)

Enrollment Capacity:    Waitlisted: 4

Waitlisted Students [Customize](#) | [End](#) | First 1 of 4 | Last

ID	Name	Program and Plan	Level	Status Note
1		AS Bachelor - Biology (BA)	Sophomore	Pos # 1
2		AS Bachelor - Anthropology/Chemistry Minor/Medical Anthropology Minor	Sophomore	Pos # 2
3		AS Non Degree Undergraduate - Non-Degree Undergrad	Sophomore	Pos # 3
4		AS Non Degree Graduate - Non-Degree Grad	Special Graduate Non-degree	Pos # 4