
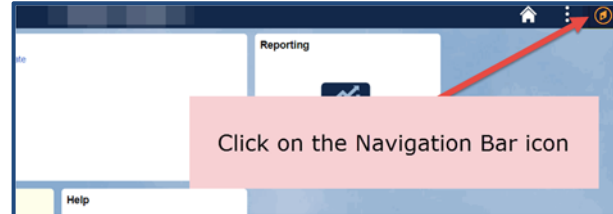


View Enrollment Appointments

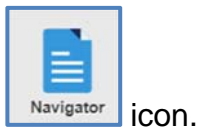
1. Click on the **Navigation Bar**

 icon to display the NavBar menu.

Note: This icon can be found in the upper right-hand corner of your screen.



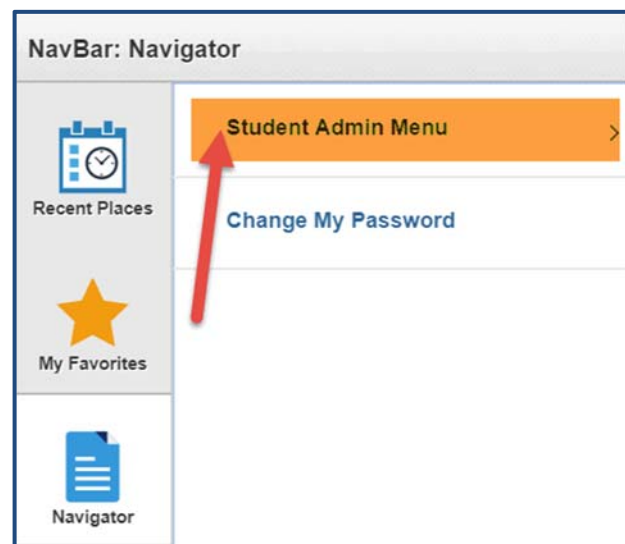
2. Click on the **Navigator**



3. Click on the **Student Admin Menu** link.

4. Follow the path below to access the **Quick Enroll** Page

Records and Enrollment > Enroll Students > Quick Enroll a Student

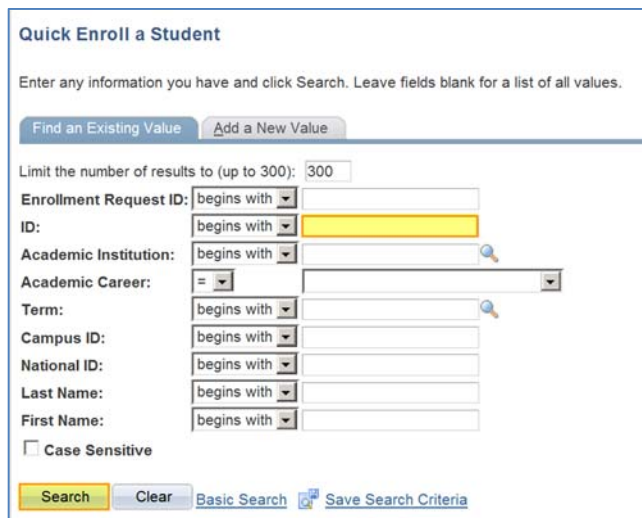


5. Click on the **Find an Existing Value** tab

Note: The default tab is the Add a New Value tab.

6. Enter the **student's PID** in the ID field

7. Click the **Search** button



Quick Enroll a Student

Enter any information you have and click Search. Leave fields blank for a list of all values.

Limit the number of results to (up to 300):

Enrollment Request ID:

ID:

Academic Institution:

Academic Career:

Term:

Campus ID:

National ID:

Last Name:

First Name:

Case Sensitive

View Enrollment Appointments

8. Click the **Enrollment Appointments** link located in the **Go to:** area at the bottom of the page

Quick Enrollment

Request ID: 0017583786 ID:
 Career: Graduate Institution: UNC-CH Term: 2011 Fall
 [Submit](#)

Class Enrollment Units and Grade Other Class Info General Overrides Class Overrides
 *Action Class Nbr Section Related 1 Related 2
 + - Enroll 1393 AERO 101 001 Success

Click the Enrollment Appointments link to view the student's enrollment appointments

Go to: [View Enrollment Access](#) [Calculate Tuition](#) [Study List](#) **[Enrollment Appointments](#)** [Term/Session Withdrawal](#)
 [Student Services Center](#)

The **Appointment Block** to determine the student group to be used for activation. This information will include start date/time and end date/time.

Enrollment Appointments Find | View All First 1 of 1 Last

*Appt Block	*Appt Nbr	Start Date	Start Time	End Date	End Time	Find Appointment
GRAD	0024	04/11/2011	1:45PM	08/11/2011	11:59PM	

Select Limits for Appointment

Use Program Term/Session Limit

Use Appointment Limit ID Limit ID: GRAD GRAD enroll appointment limit

Set Maximum Units

Max Total Units: Max No GPA Units:

Max Audit Units: Max Wait List Units:

Include Wait List in Total: