

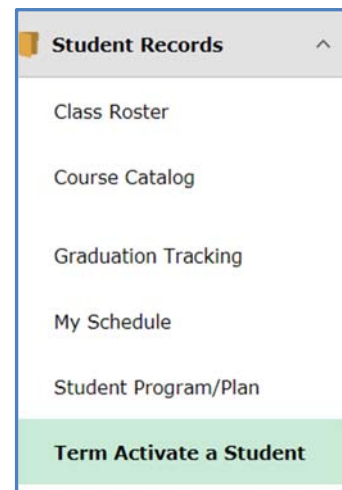
Enrollment Limit

The **Enrollment Limit** page is responsible for maintaining a student's term enrollment limits.

1. Click on your **Student Admin WorkCenter**



2. Select the **Student Records** drop-down menu



3. Select **Term Activate a Student**

4. Enter the Student's PID in the ID field.

5. Go to the **Enrollment Limit** tab.

6. **Approved Academic Load:**

The system, by default, displays the student's approved academic load based on the values on the Term Enrollment Limits page of the Academic Program component. The user can override this value.



7. Override Unit Limits:

The Override Unit Limits check box must be marked in order to activate the fields below. Select to override the student's term enrollment limits for the approved academic load that you have selected.

The screenshot shows the 'Enrollment Limit' tab with the following fields:

- Academic Career: Graduate
- Academic Institution: UNC-Chapel Hill
- Term: 2011 Fall Semester
- Primary Academic Program: AS Non Degree Graduate
- Academic Group of Advisor: CAS
- *Approved Academic Load: Part-Time
- Override Unit Limits:**
- Max Total Units: 8.00
- Max Audit Units: 999.00
- Max No GPA Units: 8.00
- Max Wait List Units: 4.00
- Min Total Units: 1.00
- Max Total Courses: []

Student Session

1. Session

Select the type of session in which the student will enroll into classes for the specified academic program and term.

Note: Session "A" is the default for the fall term

2. Academic Load

By default, the system displays the student's academic load for the term. The system calculates academic load based on the number of units for which the student is enrolled.

3. Form of Study

By default, the system displays the same form of study as defined for the term on the Term Activation page of this component. Your choices are *Abroad*, *Candidacy*, and *Enrollment*.

The screenshot shows the 'Student Session' tab with the following fields:

- Academic Career: Graduate
- Academic Institution: UNC-Chapel Hill
- Term: 2011 Fall Semester
- Primary Academic Program: AS Non Degree Graduate
- *Session: A (Session A)
- *Academic Load: L (Less 1/2)
- *Form of Study: Enrollment
- Fully Enrolled Date: 09/06/2011
- *Approved Academic Load: Part-Time
- Override Billing Units: Projected Bill Uni

4. Approved Academic Load

Enter the student's approved academic load, such as *Full-Time* or *Part-Time*.