

Tips for Getting Ready for Summer and Fall 2014 Registration

Tip #1- Review the Term Activation Email

After being activated for Summer I, Summer II and Fall 2014 terms, you will receive a Term Activation Email that will give you information on logging in to your ConnectCarolina Student Center to view your enrollment appointment, search for classes and add classes to your shopping cart. **It is helpful to read that email.**

- Scheduled term activation date for Summer I and II 2014 terms: Monday, February 24, 2014
- Scheduled term activation date for Fall 2014 term: Monday, March 3, 2014

Tip #2 - Check your enrollment appointment

1. Go to your **ConnectCarolina Student Center**.



2. Locate the **Enrollment Dates** area



3. Depending on the date, you will see either the **Open Enrollment Dates** link or the **details** link. Click on the displayed link.
4. Select the term you would like to view and click Continue to view your enrollment appointment date and time.

Enrollment Dates		
Select a term then click Continue.		
Term	Career	Institution
<input type="radio"/> 2014 Spring	Undergraduate	UNC-Chapel Hill
<input checked="" type="radio"/> 2014 Summer I	Undergraduate	UNC-Chapel Hill
<input type="radio"/> 2014 Summer II	Undergraduate	UNC-Chapel Hill

[CONTINUE](#)

Tips for Getting Ready for Summer and Fall 2014 Registration

Tip #3 – Understanding Your Enrollment Appointment Date

- Enrollment appointment dates for undergraduate students are assigned on the basis of terms in residence.
- Enrollment appointments for Summer I and II 2014 terms begin on Monday, March 24, 2014 and follow the registration schedules posted on the [University Registrar's Calendars](#).
- Enrollment appointments for Fall 2014 term begins on Tuesday, April 1, 2014 and follow the registration schedules posted on the [University Registrar's Calendars](#).

YOUR SEMESTERS (TERMS IN RESIDENCE) ARE TALLIED IN THREE WAYS:

1. UNC-Chapel Hill ***full-time*** enrollment
Regardless of the number of credit hours, any fall or spring semester of enrollment in UNC-Chapel Hill courses (*including UNC-CH Study Abroad courses, but excluding Carolina Courses Online*) tallies as a semester used up, unless you are enrolled as a part-time student through Part-time Classroom Studies. (*Summer sessions at UNC-Chapel Hill do not count as semesters.*)
2. UNC-Chapel Hill ***part-time*** enrollment
A semester is tallied for each full multiple of 15 cumulative credit hours earned at UNC-Chapel Hill in fall or spring terms (*not summer terms*) in which you are enrolled as a part-time student through Part-time Classroom Studies.
3. Transfer credits awarded for courses taken at other colleges
A semester is tallied for each full multiple of 15 cumulative transfer-credit hours awarded for courses taken at other colleges. Excluded from this calculation are transfer hours awarded for courses taken either concurrent with high-school or in any summer term after your first term at UNC-Chapel Hill.

Carolina Courses Online

Any term in which you are enrolled only in online courses does not tally as a semester used up.

UNC-Chapel Hill ***full-time*** enrollment Regardless of the number of credit hours, any fall or spring semester of enrollment in UNC-Chapel Hill courses (*including UNC-CH Study Abroad courses, but excluding Carolina Courses Online*) tallies as a semester used up, unless you are enrolled as a part-time student through Part-time Classroom Studies. (*Summer sessions at UNC-Chapel Hill do not count as semesters.*)

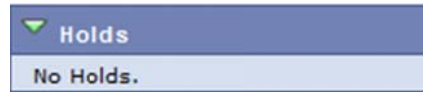
Tip #4 - Clear Any Holds On Your Account Preventing Enrollment

Important: Make sure you clear any holds on your account preventing enrollment, prior to your enrollment appointment starting.

Tips for Getting Ready for Summer and Fall 2014 Registration

To check for holds on your account:

1. Go to your **ConnectCarolina Student Center**.
2. Locate the **Holds** section on the right.



- If you see “**No Holds**” listed, you do not have any holds on your account.
- If you do see Hold(s) listed, click on the **Details** link for more information on the holds.

Tip #5 – Start Placing Classes in Your Shopping Cart

You can now search for classes and add classes to your shopping cart. You may add as many classes as you would like into your shopping cart.

Important: When adding classes to your shopping cart, make sure to **follow all the steps** until you receive the message that the class has been added to your shopping cart.



Tip #6 – Search for Classes

There are many different ways to search for classes. If you’re looking for additional search options, try using the **Additional Search Criteria**.

Example:

If you’re looking for a History class that meets on Mondays, Wednesdays and Fridays between 8am and 10am, you can put HIST into the Course Subject field, then populate the Meeting Start Time, Meeting End Time and Day of Week fields and click the SEARCH button.

A screenshot of a web form titled 'Additional Search Criteria'. The form contains several search fields: Meeting Start Time (dropdown: greater than or equal to, input: []), Meeting End Time (dropdown: less than or equal to, input: []), Day of Week (dropdown: include only these days, checkboxes for Mon, Tues, Wed, Thurs, Fri, Sat, Sun), Instructor Last Name (dropdown: is exactly, input: []), Class Nbr (input: []), Course Title Keyword (input: []), Minimum Units (dropdown: greater than or equal to, input: []), Maximum Units (dropdown: less than or equal to, input: []), Course Component (dropdown: []), Session (dropdown: []), Mode of Instruction (dropdown: []), and Location (dropdown: []).

Tips for Getting Ready for Summer and Fall 2014 Registration

TIP #7 – Read the Class Notes for Helpful Information about Your Class

Be sure to read the **Class Notes** on a class for more information about the class as well as any notes about seats that may be reserved.

If a class has Class Notes, you can view them by clicking on the Section link from the search results, and then looking for the Class Notes section.

▼ LFIT 103 - Lifetime Fitness: Aerobics

View All Sections First 1-3 of 6 Last

Section	Status	
401-LAB(4022)	●	select class

Session Session A

Days & Times	Room	Instructor	Meeting Dates
MoWe 8:00AM - 8:50AM	Woollen Gym - Rm B017	Staff	

Notes

Class Notes This course has classification (class year) restrictions. This course has an additional fee. Effective with the fall 2011 semester, students may take only one, one-credit Lifetime Fitness (LFIT) course during their career at Carolina.

Tip #8 – Adding Variable Credit Classes to Your Shopping Cart

Adjust the **Units** field prior to clicking next button to add variable credit classes to your Shopping Cart.

Class Preferences

ART 993-015 Lecture ● Open

Wait List Wait list if class is full

Permission Nbr

Session Session A

Career Graduate

Grading Graduate - graded

Units
3.00
3.50
4.00
4.50
5.00
5.50
6.00

Section	Component	Days & Times	Room	I	Start/End Date
---------	-----------	--------------	------	---	----------------

Tip #9 – Once Your Enrollment Appointment Starts You May Begin Your Registration

Once your enrollment appointment starts (*view Tip #2 to find your enrollment appointment*), you may begin your registration. Keep in mind that this is just the beginning of your registration, and students will be changing their schedules up through the online add/drop deadlines.

Tips for Getting Ready for Summer and Fall 2014 Registration

Check out our registration calendars at <http://registrar.unc.edu/academic-calendar/> for important registration dates.

- If you have questions about classes you cannot get into because seats are reserved, try contacting the teaching department for more information.
- If you are looking for additional classes, but need guidance on what to register for, contact your advisor for more information.

Tip #10 - Check the Registration Guide

The [Registration Guide](#) is the complete resource for assisting students registering for classes at the University of North Carolina at Chapel Hill.

Tip #11 - Undergraduate and Graduate Students May Utilize Shopping Cart Appointments

Shopping Cart Appointments allow undergraduate and graduate students to validate classes to assist in registration planning. For information on Shopping Cart Appointments, click [here](#).