

UNC Transcript Remark Criteria

The purpose of transcript remarks is to communicate degree related information and selective university-based academic achievements and honors. An established process (UPM-28) exists for adding transcript remarks that must be recommended by the Provost and approved by the Educational Policy Committee. The following criteria have been established to guide the University community concerning what is appropriate.

Degree-related Remarks (Remarks Related to Conferral of Degrees)

Transcript remarks are limited to approved courses of study (majors, minors, concentrations), certificates, and university-wide academic distinctions and honors.

- Degree related remarks include:
 - Major
 - Minor
 - Concentrations (unless they are included in degree plan)
 - Advancement to Candidacy (for graduate programs only)
 - University-approved Certificates (graduate school has existing policy for approving certificate programs)
 - Dean's List
 - Degrees with Distinction or Highest Distinction
 - Degrees with Honors or Highest Honors

Scholar and Scholarship Program Designations

Transcript remarks are limited to selective, university-wide scholarship programs.

- Examples include:
 - Buckley Service Scholar
 - Carolina Research Scholar
 - McNair Scholar
 - Morehead-Cain Scholar (formerly John Motley Morehead Scholarship)
 - Honors program student in good standing
 - Pro Bono Program

Honor Society Membership

Transcript remarks are limited to selective, university-wide honor societies.

- Examples include:
 - Golden Key National Honor Society
 - Phi Beta Kappa
 - Phi Kappa Phi

Disciplinary Actions

Students with disciplinary actions or pending honor code violations will have a transcript remark.

- Examples include:
 - Honor Court Case Pending
 - Disciplinary Probation
 - Disciplinary Suspension
 - Permanent Suspension

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- Expulsion

Temporary Remarks

- Temporary transcript remarks may be included at the Registrar's discretion for a limited time period in consultation with the EPC as needed.

Historical Remarks

- The Registrar has the authority to include remarks that were in place at the time a student completed a degree and subsequently seeks a transcript.

Approved by EPC, April 10, 2014.