Undergraduate Student Registration Improvements
The Current Registration Experience
Existing Challenges

• Students are **frustrated** with the lack of transparency surrounding how registration appointments are assigned

• Students **feel rushed** to register as quickly as possible since registration appointments start every 15-minutes

• How registration appointments are assigned to transfer students and dual enrollment students **hinders their ability to register for the classes they need to graduate**
An Improved Experience
Registration Date

Current

The day students register is determined by **terms in residence (TIR)**.

New

The day students register is determined by **earned credit hours (excluding in progress and test credits)**.
The time-of-day students register is randomly assigned.

The time-of-day students register is determined by terms in residence.
Registration Appointments

Current

Registration appointments begin every 15 minutes between 8:30 a.m. and 3:45 p.m. Monday-Friday.

New

Registration appointments begin every 3 hours at 7:00 a.m., 10:00 a.m., 1:00 p.m., and 4:00 p.m. Monday-Friday.
Length of Registration

Current

Registration takes 2 weeks with a designated day for each TIR to register.

New

Registration takes 4 weeks, 2 weeks for each wave, with designated days for specified credit hour ranges in each wave.
Once their registration appointment begins, students can register for up to 17 credit hours, including up to 4 waitlisted credit hours, until open enrollment begins.

**Current**

**New**

**Students register in two waves.**

Once their registration appointment begins, students can register until the end of the wave. During Wave 1 students can register for up to 12 credit hours. During Wave 2, students can register for up to 17 credit hours, including 4 waitlisted credit hours.
Priority Registration

Current

Students in PRAC approved **priority registration** groups are assigned an 8:00 p.m. appointment the day before their TIR-based appointment.

New

Students in PRAC approved **priority registration** groups register on the first day of each wave. Appointments are assigned based on TIR.
Honors Program

Members of Honors Carolina have priority registration for Honors classes and sections.

In addition to priority for Honors classes and sections, members of Honors Carolina will be assigned a 7:00 a.m. appointment on the day they register based on earned credit hours.
Students can **add themselves** to a class waitlist at any time during registration.

Students can **add themselves to a class waitlist during Wave 2.**
Open Enrollment

Current

Open enrollment begins immediately after registration appointments end at which point students can register for up to 18 credit hours or submit a request to overload if needed. Open enrollment closes to current students for a period over the summer for incoming student registration.

New

Open enrollment begins when Wave 2 ends. Students can register for up to 18 credit hours or submit a request to overload if needed. Open enrollment closes to current students for a period over the summer for incoming student registration.
**Snapshot of Registration Changes**

**Students register in two waves.** During Wave 1 students can register for up to 12 credit hours. During Wave 2, students can register for up to 17 credit hours, including 4 waitlisted credit hours.

Registration appointments are assigned based on **earned credit hours**, which determines the day of the appointment, and **terms in residence**, which determines the time of the appointment.

Registration appointments begin **every 3 hours** at 7:00 a.m., 10:00 a.m., 1:00 p.m., and 4:00 p.m. Monday-Friday. There is a **limited number of students in each appointment**. Once a registration appointment begins, students have until the end of the wave to register.

Registration takes **four weeks total, with two weeks for each wave**. Note that credit hour ranges determining the day of registration are subject to change from semester to semester.
## Snapshot of Registration Changes

<table>
<thead>
<tr>
<th>Wave 1</th>
<th>Week 1</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Monday</td>
<td>Tuesday</td>
<td>Wednesday</td>
<td>Thursday</td>
<td>Friday</td>
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<tr>
<td></td>
<td>Priority Registration</td>
<td>≥112 credit hours</td>
<td>&lt;112-105 credit hours</td>
<td>&lt;105-90 credit hours</td>
<td>&lt;90-75 credit hours</td>
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<tr>
<td>Wave 2</td>
<td>Week 2</td>
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<tr>
<td></td>
<td>&lt;75-60 credit hours</td>
<td>&lt;60-45 credit hours</td>
<td>&lt;45-30 credit hours</td>
<td>&lt;30 credit hours</td>
<td>Registration Closed</td>
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<tr>
<td>Wave 2</td>
<td>Week 3</td>
<td>Priority Registration</td>
<td>≥112 credit hours</td>
<td>&lt;112-105 credit hours</td>
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<tr>
<td>Wave 2</td>
<td>Week 4</td>
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<td>&lt;60-45 credit hours</td>
<td>&lt;45-30 credit hours</td>
<td>&lt;30 credit hours</td>
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</table>
Anticipated Impact of Registration Changes

• **Increased transparency.** By creating a formula to assign registration appointments, these changes remove the guessing and enable students to see how they are assigned a specific appointment.

• **Alleviate feeling of being rushed.** Longer appointment times with a limited number of students is intended to reduce competition and the need to rush to register. 3-hour appointments with limited number of students give students ample opportunity to register outside of class, even if they have back-to-back classes.

• **More equitable access to classes.** Registering in two waves should encourage students to prioritize registering for classes they need, prevent students with earlier appointments from hoarding classes, and ensure all students have a first pass at registering before anyone gets a second pass.

• **Improve progress towards degree for transfer and dual enrollment students.** Using earned credit hours as a component of assigning registration appointments should enable transfer and dual enrollment students to register for classes they need to progress towards degree and graduate faster if desired.